

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
9/10 CENTER AUDITORIUM
April 28, 2015 - 7:00 PM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President	<i>(Finance & Personnel Committee)</i>
Stuart C. N. Deets, Vice President	<i>(Operations and Finance & Personnel Committees)</i>
Diane M. Brownfield	<i>(Education Committee)</i>
James Hills	<i>(Education and Operations Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Michele S. Maffei	<i>(Finance & Personnel Committee)</i>
Deborah L. Thompson	<i>(Education and Policy Committees)</i>
Ann M. Wuertz	<i>(Policy Committee)</i>
Gregory D. Wynn	<i>(Policy Committee)</i>

Student Representatives

Katie Stefanski, Senior Class Representative
Andrew Scott Patterson, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning
Ronald G. Kabonick, Director of Business Administration & School Board Secretary
John Reid, Director of Pupil Services, Data & Assessment
Dave Krakower, Director of High School & Curriculum Instruction – Special Education (6-12)
Jason Palaia, Director of Elementary Education & Special Education (K-5)

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the March 24, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 1*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the April 14, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 2*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session was held on Thursday, April 9, 2015 at 6:00 p.m. for the purpose of negotiations, and for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
May 12, 2015	6:00 pm	Committee Meetings & Special Board Meeting	9/10 Center Auditorium
May 25, 2015	~	<i>Observance of Memorial Day</i>	<i>All School & Offices Closed</i>
May 26, 2015	7:00 pm	School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

- Budget Presentation ~ Ronald Kabonick

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approve the bills payable, as presented. (*Enclosure*)

B. **Chester County Intermediate Unit Core Services Budget**

RECOMMENDED MOTION: That the Board of School Directors approve Chester County Intermediate Unit Core Services Budget for the 2015-2016 fiscal year in the amount of \$22,101,632.00.

C. **Chester County Intermediate Unit Occupational Education Budget**

RECOMMENDED MOTION: That the Board of School Directors approve Chester County Intermediate Unit Occupational Education Budget for the 2015-2016 fiscal year in the amount of \$25,659,433.00.

D. **Chester County Tax Claim Bureau Exoneration Request**

RECOMMENDED MOTION: That the Board of School Directors approves to exonerate Chester County Tax Claim Bureau from the collection of the attached tax liens. The exoneration request is due to one or more of the following:

- Deactivated and combined with another parcel
- Deactivated and the property is now part of a multi-parcel subdivision
- Open space not conveyed timely from the developer to the homeowners association
- Transferred to a municipality and subsequently changed to exempt status
- Mobile home physically removed from the lot
- Mobile home demolished subsequent to fire, oil spill or natural causes

E. **Acceptance of Contribution from US Tractor Supply**

RECOMMENDED MOTION: That the Board of School Directors accept the contribution of tool as per the enclosed list and directs the administration send a letter of appreciation. Total value of the contribution is \$1,870.66.

F. Resolution to Adopt the Proposed Budget

RECOMMENDED MOTION: That the Board of School Directors adopt the Resolution authorizing the administration to advertise and display the proposed 2015-2016 General Fund Budget. (*Enclosure*)

G. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Feeney, Kathleen, Grants and Federal Programs Supervisor for the Coatesville Area School District. Letter Dated: 4/21/15. Reason: Personal. Effective: 4/13/15.
- 2) Rose, Paul, Controller for the Coatesville Area School District. Reason: Personal. Effective: 3/31/2015.

b. CATA

- 1) Leypoldt, Eileen, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 3/29/15. Reason: Retirement. Effective: 6/12/15.

c. CATSS

- 1) Weaver, Erin, 6.5 Hour Special Education One-on-One Aide @ South Brandywine Middle School. Letter Dated: 3/16/15. Reason: Personal. Effective: 3/31/15.

d. EXTRA DUTY

- 1) Feldman, Scott, Assistant Football Coach for the Coatesville Area Senior High School. Letter Dated: 3/18/15. Reason: Personal. Effective: 3/18/15.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Judge, Diane, LTS 6th Grade Science/Social Studies Teacher for the South Brandywine Middle School. Posted: 12/10/15. Salary: \$46,000.00 (prorated). Temporary Substitute Contract. Degrees: BS – Chemistry, University College Cork. MS – Environmental and Occupational Health, Hunter Brookdale. Certifications: Mathematics 4-8, Science 4-8, Temple University. Years of Exp.: 1. Effective: TBD – 6/11/15 only. SP4: Approved.

b. EXTRA DUTY

- 1) Pratt, Kimberly, Assistant Girls' Lacrosse Coach for Coatesville Area High School. Posted 3/25/2015. Salary: \$2,233.00 (prorated). Effective: TBD. SP4: Approved.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Amicone, Michelle, STEM Teacher for the Scott Middle School. Letter Dated: 2/28/15. Effective: 4/23/15 – 6/10/15.
- 2) Beren, Ursula, School Nurse for the South Brandywine Middle School. Letter Dated: 3/23/15. Effective: 5/19/15 – 6/11/15.
- 3) Dantzler-Hoggard, Tasha, Mental Health Specialist for the South Brandywine Middle School and Friendship and King's Highway Elementary Schools. Letter dated: 3/19/15. Effective: 4/17/15 – 5/29/15.
- 4) Freeman-Petersen, Jesseka, Mathematics Teacher for the Scott Middle School. Letter Dated: 3/24/15. Effective: 3/25/15 – 5/12/15.
- 5) Guiseppe, Mary Beth, 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/24/15. Effective: 4/7/15 – 4/10/15.
- 6) Neff, Valerie, 3rd Grade Teacher for the Reeceville Elementary School. Letter Dated: 3/15/15. Effective: 5/26/15 – 6/11/15.
- 7) Polk, Erica, ESL Teacher for the Coatesville Area Senior High School Campus. Letter Dated: 3/31/15. Effective: 4/6/15-4/20/15.
- 8) Stirling, Cathy, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 1/14/15. Effective 3/9/15-5/4/15.
- 9) Wagner, John, 4th Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 4/13/15. Effective: 4/14/15-5/5/15.
- 10) Ziff, Stephanie, Chemistry Teacher for the Coatesville Area Senior High School. Letter Dated: 3/18/15. Effective: 5/11/15 – 6/11/15.

b. CATSS

- 1) Cheung, Kisha, Assistant Principal's Secretary for North Brandywine Middle School. Letter Dated: 4/9/15. Effective: 4/7/15-4/20/15.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Verna, Kerri, move from Human Resources Secretary for the Coatesville Area School District to Facilities Secretary for the Coatesville Area School District. Effective: 4/10/15.
- 2) Phillips, Joanne, move from Secretary to the Assistant Superintendent for the Coatesville Area School District to Receptionist for the Coatesville Area School District. Effective: 4/30/15.

b. FEDERATION

- 1) Bookman, Theodore, move from Custodian for the Coatesville Area Senior High School to Custodian for South Brandywine Middle School. Effective: 4/30/2015.

3. EDUCATION COMMITTEE (Deborah Thompson, Chair)

A. Substitute Teacher Service Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Substitute Teacher Placement Agreement, effective July 1, 2015, as presented.

B. Homebound Instruction Student(s)

RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for Student ID #0011 with a start date of April 7, 2015 and an anticipated end date of June 10, 2015.

C. Special Education Plan

RECOMMENDED MOTION: That the Board of School Directors approve the Special Education Plan, as presented.

D. Rick Waterhouse Presentation

RECOMMENDED MOTION: That the Board of School Directors approve the Rick Waterhouse Puppets & Songs for Children presentation at Friendship Elementary School.

E. Adjudication for Student #10005867

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10005867, as presented.

F. Adjudication for Student #10011561

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10011561, as presented.

G. Adjudication for Student #10001571

RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #10001571, as presented.

- H. Adjudication for Student #70000468**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student #70000468, as presented.
- I. Math and Science Partnership Grant**
RECOMMENDED MOTION: That the Board of School Directors approve the (MSP) Math and Science Partnership Grant which provides summer math and science camp for elementary students. Teacher salary is covered by the grant. The District will provide the \$250 kit for each teacher.
- 4. OPERATIONS COMMITTEE (*James Hills, Chair*)**
- A. Utility Solutions, Inc. Consultative Services**
RECOMMENDED MOTION: That the Board of School Directors approve Utility Solutions, Inc. to provide consultative services at \$175.00/hour, not to exceed \$5,000.
- B. PAIU net Consortium**
RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agency and participate in the PAIU net Consortium for procurement of E-rate eligible services. (*Enclosure*)
- C. Telecommunications Consultant**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between MER Services Telecommunications Consultant, Bob Rice, and the Coatesville Area School District at a rate of \$65.00 per hour up to, and not to exceed, 120 hours of work. (*Confidential Enclosure*)
- D. School Wires Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the Master Agreement with School Wires for the 2015-2016 school year. (*Enclosure*)
- 5. POLICY COMMITTEE (*Ann Wuertz, Chair*)**
- A. Adoption of Revised Policy 601 – Budget & Financial Management**
RECOMMENDED MOTION: That the Board of School Directors adopt revised Policy 601, Budget and Financial Management.
- B. Adoption of Policy 917 – Volunteer Coaches**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 917, Volunteer Coaches.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on December 25, 2014 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*